

Town of Harvard Capital Planning Investment Committee  
Minutes of Meeting  
November 4, 2010, 8:00 a.m.  
Town Hall

Members Present: Cindy Russo, Keith Cheveralls, George McKenna, Debbie Ricci, Peter Warren

1. The minutes of October 21 were accepted without correction.
2. There was no public comment.
3. Rich Nota attended the meeting to report on the capital requests of the public works and water departments.
4. Water Department. The request for \$60,000 to upgrade the 6 inch corroded pipe from Town Hall to (approximately) Hillside Garage to non-corroding 8 inch pipe is the next step in the department's upgrade plan. In 2011, the pipe from Littleton Road to Town Hall was upgraded.
5. The department's future plan calls for updating water services in areas which will be disturbed to install the town center sewer system. We should consider doing this work at the same time as the sewer installation. Rich estimates that this would result in a 30% savings. The committee asked Rich to let the groups know that we are receptive to this idea. Representatives of the water department, as well as Rich Nota and Chris Ashley representing the DPW and Town Center Septic respectively, will be asked to attend one of our meetings, together if possible. We need to understand the extent of the costs to the town of the sewer project, including these potential water system improvements and costs of hooking up town buildings. Debbie will contact Chris Ashley.
6. The fence around water storage tank is required by DEP and was required after DEP's regular survey. The cost of \$15,000 is Rich's estimate, which he thinks is reasonable for 8-foot high chain link fence with barbed wire on top. Rich will ask someone for a price to verify his estimate.
7. DPW. Rich submitted a narrative explaining the requests. A copy is attached.
8. The garage floor rehabilitation at a cost of \$45,000 is necessary to avoid having to replace the entire floor at an estimated cost of \$120,000. The floor drains also need to be repaired at a cost of \$45,000. The committee believes that the two garage projects should be done at the same time. The cost estimate on the epoxy floor is based on price Rich got 2 years ago from the company that did the fire station floor. He will update. Rich intends to "GC" the floor drain project and feels comfortable with the \$45K estimate for materials and contractors to do the work in the wash bay.
9. Rich said that the upgrade of maintenance bay, shown on the plan for 2013, presents a serious safety issue. He will consult with the fire chief and update us.

10. Side Mounted Boom Flail Tractor. The machine we have is old and difficult to use. This new mower would do a much better job; it reaches out like an excavator so can reach behind guardrails, etc. We would keep the one we have as a backup and for special situations. The boom flail attachment was included in recurring capital budget, so a portion of that (perhaps \$50,000, perhaps entire \$70,00 could be applied to this purchase, making the request actually \$80K - \$100K. There is no change in operating costs, except for savings on repair costs for old machine.

11. Roadway projects. Another 2 miles of Littleton County Road needs reconstruction. If we spend all of our Chapter 90 money on this project there will be no funds for treatment of the other roads needed to preserve them. Keith pointed out that we need a policy of the BOS regarding roadway maintenance and then we should be consulted regarding funding mechanism. Rich is preparing a roadway plan for presentation to the BOS for use of Ch. 90 money. (We have \$500K in accumulated Ch. 90 funds.) George suggests that build roadway maintenance into operating budget and use Ch. 90 funds for reconstruction.

12. George requests that committee members email him with feedback and questions regarding energy policy. We will do this, with copies to the committee. Keith will ask the energy committee to attend our Dec. 2 meeting. We will ask the Library to attend our meeting of Nov. 18.

13. We discussed the fire department capital request for a brush truck. Peter recalled that the original truck was purchased in 1996, but a used military vehicle was purchased for the chassis. The department has mechanical issues with it and it is impossible to get parts for it because of the old chassis. We have a quote of \$135,000. Peter will follow up on the price, and the timing of the need for the truck.

14. We will set an evening meeting in December to discuss the overall situation.

15. The meeting was adjourned at 9:30.